

ՀԱՍԱՐԱԿԱԿԱՆ ԿԱԶՄԱԿԵՐՊՈՒԹՅՈՒՆՆԵՐԻ ԳՈՐԾՈՒՆԵՈՒԹՅՈՒՆ

Հավելված N 1
Հայաստանի Հանրապետության
պետական եկամուտների կոմիտեի
նախագահի 2020 թվականի
մայիսի 27-ի N 477-Ն հրամանի

Օրինակելի ձև

ՀԱՍՏԱՏՎԱԾ Է
Գործադիր մարմնի կողմից
04.04.2024 թ.

ՀԱՇՅՎՈՒԹՅՈՒՆ

«Ա.Դ.ՄԱԽԱՐՈՎԻ ԱՆՎԱՆ ՄԱՐԴՈՒ ԻՐԱՎՈՒՆՔՆԵՐԻ ՊԱՇՏՊԱՆՈՒԹՅԱՆ ՀԱՅԿԱԿԱՆ ԿԵՆՏՐՈՆ»

հասարակական կազմակերպության 2023 թ. գործունեության մասին

1. Հասարակական կազմակերպության՝				
1.1 Լրիվ անվանումը	«Ա.Դ.ՄԱԽԱՐՈՎԻ ԱՆՎԱՆ ՄԱՐԴՈՒ ԻՐԱՎՈՒՆՔՆԵՐԻ ՊԱՇՏՊԱՆՈՒԹՅԱՆ ՀԱՅԿԱԿԱՆ ԿԵՆՏՐՈՆ»			
1.2 ՀՎՀՀ-ն	02513655			
1.3 Գտնվելու վայրը	ԵՐԵՎԱՆ ՆՈՐՔ-ՄԱՐԱՇ ՆՈՐՔ-ՄԱՐԱՇ ԹԱՂԱՄԱՍ ՄԱՐՄԵՆԻ Փ. 1			
1.4 Պետական գրանցման համարը	211.171.04085			
1.5 Պետական գրանցման տարին, ամիսը, ամսաթիվը	14.07.2006			
1.6 Հեռախոսը (այդ թվում՝ բջջային)	+(374)10542936			
	+(374)93985549			
1.7 Պաշտոնական ինտերնետային կայքը	www.sakharovcenter.org			
1.8 Էլեկտրոնային փոստը	armsakhfd@gmail.com			
2 Գործադիր մարմնի ղեկավարի՝				
Անունը	Ազգանունը	Պաշտոնը		
ՄԵՐԻ	ԽԱԶԱՏԸՅԱՆ	Տնօրեն		
3 Կանոնադրությամբ սահմանված գործունեության առարկան և նպատակը				
Գործունեության առարկան է՝ Հայաստանի Հանրապետությունում մարդու իրավունքների և հիմնարար ազատությունների պաշտպանությունն ու ժողովրդավարական համակարգի զարգացման խթանումը:				
Կազմակերպության գործունեության նպատակներն են՝				
1 նպաստել մարդու իրավունքների և ազատությունների պաշտպանության պայահովմանը,				
2 նպաստել քաղաքացիական հասարակության կառույցների կարողությունների հզորացմանը,				
3 նպաստել որոշումների ընդունման և հանրային կառավարման վերահսկողության գործընթացներին հասարակության մասնակցության պայահովմանը,				
4 նպաստել բնակչության իրավազիտակցության, իրավական մշակույթի և ընկալման մակարդակի բարձրացմանը,				
5 ցուցաբերել անվճար իրավաբանական ծառայություններ,				
6 աջակցել հանրապետությունում արդար ու թափանցիկ ընտրությունների անցկացմանը և ընտրական ինստիտուտի կայացմանը, այդ նպատակով իրականացնել ընտրությունների և հանրաքվեների նկատմամբ հասարակական վերահսկողության, այդ թվում՝ դիտորդական առաքելություն,				
7 իրականացնել պետական և տեղական ինքնակառավարման մարմինների գործունեության և նրանց կողմից իրականացվող ծրագրերի, ինչպես նաև հասարակական-քաղաքական, սոցիալ-տնտեսական, կրթամշակութային, բնապահպանական ոլորտներում ուսումնասիրություններ, մշտադիտարկում և գնահատում,				
8 մասնակցել Հայաստանի Հանրապետությունում մարդու իրավունքների պաշտպանության վերաբերյալ օրենքների և այլ իրավական ակտերի ստեղծման աշխատանքներին և հանրային քննարկումներին,				
9 իր նպատակների իրականացման համար կազմակերպությունը կարող է իրականացնել նաև Հայաստանի Հանրապետության օրենսդրությամբ չարգելված այլ գործունեություն:				
4 Հասարակական կազմակերպության՝				
4.1 Անդամների թիվը	16			
4.2 Կամավորների թիվը	0			
5 Հաշվետու տարվա ընթացքում գումարված ժողովների քանակը	0			
6. Իրականացված ծրագրեր՝				
Հ/Հ	6.1 Ծրագրի անվանումը	6.2 Վայրը	6.3 Նպատակը	6.4 Կարգավիճակը

1	Մարդու իրավունքների պաշտպանություն և քաղաքացիական հասարակության հզորացումը ՀՀ մարզերում	ՀՀ, Երևան, Շիրակի մարզ՝, Գյումրի, Գեղարքունիքի մարզ Գավառ, Սյունիքի մարզ Գորիս	Մարդու իրավունքների պաշտպանություն և քաղաքացիական հասարակության հզորացում	Ընթացքի մեջ
7. Հանրային միջոցներով իրականացված ծրագրեր՝				
Հ/Հ	7.1 Ծրագրի անվանումը	7.2 Վայրը	7.3 Կարգավիճակը	7.4 Նպատակը
1				7.5 Հիմնական արդյունքները
8. Տարեկան մուտքեր՝				
8.1 Դրամական միջոցները			50,306,500	
8.2 Գույքը				
Ընդամենը			0	
9. Հանրային միջոցներ և ստացման աղբյուրներ				
Հ/Հ	9.1 Դրամական միջոցները		9.3 Ստացման աղբյուրները	
1				
Հ/Հ	9.2 Գույքը			
1				
Ընդամենը	0			
10. Օգտագործված դրամական միջոցները և/կամ շարժական/անշարժ գույքը՝				
10.1 Դրամական միջոցները			66,457,034	
10.2 Գույքը				
Հ/Հ	10.2.1 Տեսակը		10.2.2 Արժեքը	
1				
Ընդամենը			66,457,034	
11. Հանրային դրամական միջոցների և/կամ տրամադրված գույքի օգտագործումը, ծախսերը՝				
11.1 Դրամական միջոցները				
11.2 Գույքը				
Հ/Հ	11.2.1 Տեսակը		11.2.2 Արժեքը	
1				
Ընդամենը			0	
12. Ջեռնարկատիրական գործունեություն իրականացնելու՝				
Հ/Հ	12.1 Տեսակը	12.2 Ստացված շահույթը	12.3 Շահույթի օգտագործումը	
1				
Ընդամենը		0		
Նշումներ				

Կից ներկայացվում է՝

Առդիտորի եզրակացություն՝ _____ 24 _____ էջից
Էջերի քանակը

Գործադիր մարմնի ղեկավար _____
ստորագրություն, անունը, ազգանուն

Գլխավոր հաշվապահ _____
ստորագրություն, անունը, ազգանուն

**THE A. D. SAKHAROV ARMENIAN HUMAN
RIGHTS PROTECTION CENTRE NGO**

FINANCIAL REPORT

of the project

**“Protection of Human Rights and Strengthening Civil Society in the
Regions of the Republic of Armenia, Phase 5”**

For the six-month period ended 31 December 2023

YEREVAN 2024

19 February 2024
№ 042404



APPROVED

V. Gevorgyan
Managing Partner

Baker Tilly Armenia CJSC

INDEPENDENT AUDITOR'S REPORT

To the Board of "The A. D. Sakharov Armenian Human Rights Protection Centre" NGO and
"Brot für die Welt" German organization

Opinion

We have audited the accompanying Financial Report of the Project "Protection of Human Rights and Strengthening Civil Society in the Regions of the Republic of Armenia, Phase 5" ("the Project") implemented by The A. D. Sakharov Armenian Human Rights Protection Centre NGO ("the Organization") based on the Cooperation Agreement signed between Evangelisches Werk für Diakonie und Entwicklung e. V. for Brot für die Welt and the Organization for the Project N E-ARM-2021-0172 for the period from 01 July 2023 to 31 December 2023, which comprise the Statement of Project receipts and Project expenditures, Balance of Project Funds and Cash Status and notes to the Financial Report including a summary of significant accounting policies. The Financial Report has been prepared by management using the cash receipts and disbursements basis of accounting described in the Section 2 "Accounting Policy" of the Report.

In our opinion,

- a) The Project has adhered, in all material respects, to the terms of the Cooperation Agreement with Brot für die Welt,
- b) the Project funds have been used, in all material respects, exclusively for the purposes of the Project in accordance with the Cooperation Agreement and the approved budget; and
- c) The Financial Report of the Project six-month period ended 30 June 2023, presents fairly in all material respects, its income and expenditure during the period and of its funds and cash status at that date.

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Baker Tilly Armenia CJSC is a member of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs), particularly following the requirements of ISA 800 *“Special Considerations - Audits of Financial Statements Prepared in Accordance with Special Purpose Frameworks”*. Our responsibilities under those standards are further described in the *Auditors’ Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Armenia, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter- Basis of Accounting and Restriction on Distribution and Use

We draw attention to Note 2 to the Financial Report, which describes the basis of accounting. The Financial Report is prepared to assist the Organization in complying with the financial reporting provisions of the Cooperation agreement referred to above. As a result, the Financial Report may not be suitable for another purpose. Our report is intended solely for use of the Organization and BfdW. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial report

Management is responsible for the preparation and fair presentation of the Financial Report in accordance with cash basis of accounting as described in the Note 2 to the Financial Report, and comply with the requirements of the BfdW Terms of reference, and for such internal control as management determines is necessary to enable the preparation of Financial Report that is free from material misstatement, whether due to fraud or error.

Those charged with governance are responsible for overseeing the Organization’s financial reporting process.

Auditor’s Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the Financial Report as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization’s internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

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We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Auditor

Sh. Tashchyan



19 February 2024

Organization's name: THE A. D. SAKHAROV ARMENIAN HUMAN RIGHTS PROTECTION CENTRE

Project name: "Protection of Human Rights and Strengthening Civil Society in the Regions of the Republic of Armenia, Phase 5"

Project period: 01 July 2021 – 30 June 2024

Project number: E-ARM-2021-0172

FINANCIAL REPORT

I. INCOME/RECEIPTS

Income sources	Total planned income in Euro	Total planned income in national currency	Income in national currency						Total income 1st - 6th reporting period	Deviation from the plan (%) based on national currency
			1st reporting period	2nd reporting period	3rd reporting period	4th reporting period	5th reporting period	6th reporting period		
1.0 Non-Bread for the World funds										
1.1 Funds balance from previous project			3,436,880						3,436,880	-
1.2 Project partner's own means										-
1.3 Domestic funds raised by project partner										-
1.4 Foreign funds raised by project partner (except 1.6)										-
1.5 Project partner's funds raised by the European Union										-
1.6 Other German public funds raised by project partner										-
1.7 Interest and exchange gains from non Bread for the World - Protestant Development Service funds										-
Total amount source 1.0	-	-	3,436,880	-	-	-	-	-	3,436,880	-
2.0 Funds provided from Bread for the World	440,000	275,880,000								
2.1 Bank transfers:										
Bank transfer			18,793,500	19,092,500	5,474,250	7,975,500	5,369,000			
Bank transfer			23,121,000	25,074,500	15,600,000	12,122,000				
Bank transfer					15,697,500	24,840,000				
Bank transfer			41,914,500	44,167,000	36,771,750	44,937,500	5,369,000		173,159,750	
Total amount source 2.1										
2.2 Interest										
2.3 Exchange gains										
Total amount source 2.0	440,000	275,880,000	41,914,500	44,167,000	36,771,750	44,937,500	5,369,000		173,159,750	-37.23
Total income	440,000	275,880,000	45,351,380	44,167,000	36,771,750	44,937,500	5,369,000		176,596,630	-35.99

Notes 1-5 are integral part of this Financial Report.

II. EXPENDITURE/PAYMENTS

Expenditure items	Total planned expenditure in Euro	Total planned expenditure in national currency	Expenditure in national currency						Total expenditure 1st - 6th reporting period	Deviation from the plan (%) based on national currency
			1st reporting period	2nd reporting period	3rd reporting period	4th reporting period	5th reporting period	6th reporting period		
Respective reporting period:			01.07.2021-31.12.2021	01.01.2022-30.06.2022	01.07.2022-31.12.2022	01.01.2023-30.06.2023	01.07.2023-31.12.2023			
1.0 Project activities	87,800	55,050,600	3,538,600	8,529,725	4,638,382	9,587,620	2,709,827	29,004,154	-47.31	
1.1 Human rights protection component	3,200	2,006,400	-	72,000	295,000	207,300	313,790			
1.1.1 Outgoing mobile consultations, with the participation of a lawyer, social worker, doctor, psychologist, only 24 times * 80.55 Euros = 1933Euros	1,900	1,191,300	-	72,000	210,000	122,300	233,790			
1.1.2 6 TV programs	1,300	815,100	-	-	85,000	85,000	80,000			
1.2 Good governance, monitoring and advocacy component	4,100	2,570,700	181,600	129,900	163,600	136,950	235,137			
1.2.1 Outgoing mobile consultations, 12 times * 80.55 Euros = 967 Euros	1,000	627,000	48,000	30,000	36,000	7,000	93,850			
1.2.2 6 Conferences	1,600	1,003,200	133,600	99,900	54,000	66,600	-			
1.2.3 27 Forums in branch offices and beneficiary communities	700	438,900	-	-	73,600	22,000	96,087			
1.2.4 4 Publications reports, analysis	800	501,600	-	-	-	41,350	45,200			
1.3 Educational and research-analytical component	80,500	50,473,500	3,357,000	8,327,825	4,179,782	9,243,370	2,160,900			
1.3.1 Seminar-trainings 2778 hours * 9.6 Euros = 27000 Euros	27,000	16,929,000	2,592,000	2,856,000	2,304,000	3,064,000	930,000			
1.3.2 Coffee break for participants, 900 meetings * 6 Euros = 5400 Euros	5,400	3,385,800	201,000	280,100	291,180	323,420	222,150			
1.3.3 Staff capacity strengthening for project purposes: 16 people, 3 days, 45 Euros = 2160 Euros, 3 experts * 80 Euros = 240 Euros, transport 400 Euros, =	2,800	1,755,600	444,000	498,550	-	171,470	-			
1.3.4 3 Training camps, 30 people * 4 nights * 24 Euros = 2880 Euros, transport 320 Euros, = 9600 Euros	9,600	6,019,200	-	336,950	1,194,000	1,152,380	-			

Notes 1-5 are integral part of this Financial Report.

1. Creation and main activity

a) Organization

The A. D. Sakharov Armenian Human Rights Protection Centre NGO (hereinafter referred to as the "Organization") is a non-commercial organization.

It was established on October 9, 1990, by decision N 457, according to the extract issued by the State Register of Legal Entities of the Ministry of Justice of the RA on 8 December 2023.

It was registered as a non-governmental organization on December 26, 1997 according to the Decree N50/2-3 of the Ministry of Justice of the Republic of Armenia (State registration certificate N414).

The Organization was re-registered on January 21, 2000 according to the Decree N167 of Ministry of the Justice of the Republic of Armenia (to be in compliance with the Civil Code of the Republic of Armenia), as well as on July 14, 2006 (Certificate No211.171.04085). State registration certificate N 03 A 072784. The changes in the Charter of the Organization were registered on 08.12.2017.

b) Mission and objectives

According to the Charter, the mission of the Organization is the protection of human rights and fundamental freedoms and the development of a democratic system in Armenia.

The Organization's objectives can be summarized as follows:

- promoting human rights protection and assisting any actions related to that.
- promoting the capacity building of civil society institutions.
- promoting the public participation in decision-making and public governance oversight processes.
- contributing to increasing the level of public awareness of legal issues, etc.

c) Other information

The Organization was registered in the Spandarian territorial tax inspectorate on October 4, 2002 (Tax code 02513655) and in Spandarian territorial social insurance center (code 43-10956). The legal address of the Organization is Sarmen 1 Str., Yerevan, Armenia.

The Organization has 3 (three) branches in Shirak, Gegharkunik and Syunik marzes (provinces).

By the end of the reporting period the Organization employed 19 people within the framework of the Project.

2. Accounting Policy and Principles of Accounting

The Project Financial Report is prepared in accordance with Cash basis of accounting. Income and expenses are reflected in the financial report on a cash basis of accounting, i.e. income and expenses are recognized when cash is received or paid. Income from grants was translated into AMD using the actual exchange rates used by Ameriabank CJSC on the dates of funds conversion into AMD.

3. Project income

In the reporting period (01.07.2023-31.12.2023) the Project E-ARM-2021-0172 "Strengthening of Civil Society in the Region of the Republic of Armenia, Phase 5" was financed by Brot für die Welt German organization (hereinafter referred to as BfdW). The funding was spent on project activities aimed at contributing to the level of the population's social involvement and responsibility to legal, social, cultural and more affairs in Shirak, Gegharkunik and Syunik marzes of the republic of Armenia.

The total funding provided for the implementation of the Project is presented below.

Date of Receipt	Date of conversion	EUR	Rate	AMD
17.10.2023	18.10.2023	13,000	413	5,369,000
Total		13,000		5,369,000

4. Budgeted amounts of the Project for the reporting period

The Organization has prepared a semi-annual report on expense incurred for implementation of the project. The budgeted amounts in the report are presented in Euros and equivalent thousand Armenian drams (AMD).

The expenses made under the project have been executed both in cash and via bank transfer. For that purpose, the amounts deposited to the Organization's foreign currency account were converted to local currency using commercial bank exchange rate of the date of the conversion. Exchanged funds were deposited to the Organization's local currency (Armenian dram) bank account No 1570001017490100 at Ameriabank CJSC.

The project funds have been used solely for Project needs under the Agreement, in the frames of the amounts envisioned by the Project budget and are supported by appropriate supporting documents (employment contracts, lease and purchase agreements, invoices, payment orders, executive acts, cash out orders, cash register checks, etc.).

The expenses were made by Yerevan head office and branch offices.

Below is the Project expenses breakdown by separate items of expenditure estimates.

4.1 Training activities

The table below presents the project expenditures breakdown by nature and budget line.

	<u>Total in AMD</u>
Sub-grants	-
Net salary of Experts	764,400
Income tax on the salary of experts	130,800
Social tax and stamp fee	34,800
Other training costs	1,230,900
	<u>2,160,900</u>

Remuneration to the experts was paid based on the hourly pay defined by service contracts and accounted hours of work.

Executive acts drawn up by the commission regarding the seminars and time spent by the experts also served as basis for remuneration.

4.2 Personnel expenses

The table below presents the breakdown of Project's staff and relating tax expenses (including that of Shirak, Gegharkunik and Syunik branches) by expense item and payment type.

4.2.1 Administrative Staff

	<u>Total in AMD</u>
Net salary	5,299,239
Income tax paid	1,422,497
Social tax and stamp fee	<u>245,185</u>
	6,966,921

4.2.2 Project staff

	<u>Total in AMD</u>
Salaries	
Net salary	10,032,978
Income tax paid	2,800,739
Social tax and stamp fee	<u>650,739</u>
	13,484,456

Payroll expenses by function and region

<u>Payroll function</u>	<u>Administrative payroll</u>	<u>Program payroll</u>
Region	AMD	AMD
Yerevan	5,632,025	2,104,229
Shirak	1,334,896	5,456,463
Syunik	-	2,786,246
Gegharkunik	-	<u>3,137,518</u>
Total	6,966,921	13,484,456

The bank payments (salary and income tax) on salaries were made by the Head Office. Salaries were calculated based on the remuneration amount stipulated by employment contract and relevant time sheets.

The number of Organization employees engaged in the project implementation during the reporting period-19, including: 5 employees, in "Kentron" (Centre) branch, 7 in "Shirak" branch, 3 in "Gegharkunik" branch, and 4 in "Syunik" branch.

**THE A. D. SAKHAROV ARMENIAN HUMAN
RIGHTS PROTECTION CENTRE NGO**

FINANCIAL REPORT

of the project

**“Protection of Human Rights and Strengthening Civil Society in the
Regions of the Republic of Armenia, Phase 5”**

For the six-month period ended 30 June 2023

YEREVAN 2023



Baker Tilly Armenia CJSC
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22 September 2023
№ 042322



APPROVED

V. Gevorgyan

Managing Partner

Baker Tilly Armenia CJSC

INDEPENDENT AUDITOR'S REPORT

To the Board of "The A. D. Sakharov Armenian Human Rights Protection Centre" NGO and
"Brot für die Welt" German organization

Opinion

We have audited the accompanying Financial Report of the Project "Protection of Human Rights and Strengthening Civil Society in the Regions of the Republic of Armenia, Phase 5" ("the Project") implemented by The A. D. Sakharov Armenian Human Rights Protection Centre NGO ("the Organization") based on the Cooperation Agreement signed between Evangelisches Werk für Diakonie und Entwicklung e. V. for Brot für die Welt and the Organization for the Project N E-ARM-2021-0172 for the period from 01 January 2023 to 30 June 2023, which comprise the Statement of Project receipts and Project expenditures, Balance of Project Funds and Cash Status and notes to the Financial Report including a summary of significant accounting policies. The Financial Report has been prepared by management using the cash receipts and disbursements basis of accounting described in the Section 2 "Accounting Policy" of the Report.

In our opinion,

- a) The Project has adhered, in all material respects, to the terms of the Cooperation Agreement with Brot für die Welt.
- b) the Project funds have been used, in all material respects, exclusively for the purposes of the Project in accordance with the Cooperation Agreement and the approved budget; and
- c) The Financial Report of the Project six-month period ended 30 June 2023, presents fairly in all material respects, its income and expenditure during the period and of its funds and cash status at that date

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Baker Tilly Armenia CJSC is a member of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities.

Basis for Opinion

We conducted our audit in accordance with International Standards on Auditing (ISAs), particularly following the requirements of ISA 800 *“Special Considerations - Audits of Financial Statements Prepared in Accordance with Special Purpose Frameworks”*. Our responsibilities under those standards are further described in the *Auditors’ Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the Organization in accordance with the ethical requirements that are relevant to our audit of the financial statements in Armenia, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter- Basis of Accounting and Restriction on Distribution and Use

We draw attention to Note 2 to the Financial Report, which describes the basis of accounting. The Financial Report is prepared to assist the Organization in complying with the financial reporting provisions of the Cooperation agreement referred to above. As a result, the Financial Report may not be suitable for another purpose. Our report is intended solely for use of the Organization and BfdW. Our opinion is not modified in respect of this matter.

Responsibilities of Management and Those Charged with Governance for the Financial report

Management is responsible for the preparation and fair presentation of the Financial Report in accordance with cash basis of accounting as described in the Note 2 to the Financial Report, and comply with the requirements of the BfdW Terms of reference, and for such internal control as management determines is necessary to enable the preparation of Financial Report that is free from material misstatement, whether due to fraud or error.

Those charged with governance are responsible for overseeing the Organization’s financial reporting process.

Auditor’s Responsibilities for the Audit of the Financial Report

Our objectives are to obtain reasonable assurance about whether the Financial Report as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor’s report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with ISAs, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Organization’s internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

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Baker Tilly Armenia CJSC is a member of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Auditor

Sh. Tashchiyan



22 September 2023

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Baker Tilly Armenia CJSC is a member of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities.

Organization's name: THE A. D. SAKHAROV ARMENIAN HUMAN RIGHTS PROTECTION CENTRE

Project name: "Protection of Human Rights and Strengthening Civil Society in the Regions of the Republic of Armenia, Phase 5"

Project period: 01 July 2021 – 30 June 2024

Project number: E-ARM-2021-0172

FINANCIAL REPORT

I. INCOME/RECEIPTS

Income sources	Total planned income in Euro	Total planned income in national currency	Income in national currency						Total income 1st - 6th reporting period	Deviation from the plan (%) based on national currency
			1st reporting period	2nd reporting period	3rd reporting period	4th reporting period	5th reporting period	6th reporting period		
1.0 Non-Bread for the World funds										
1.1 Funds balance from previous project			3,436,880							3,436,880
1.2 Project partner's own means										-
1.3 Domestic funds raised by project partner										-
1.4 Foreign funds raised by project partner (except 1.6)										-
1.5 Project partner's funds raised by the European Union										-
1.6 Other German public funds raised by project partner										-
1.7 Interest and exchange gains from non Bread for the World - Protestant Development Service funds										-
Total amount source 1.0		-	3,436,880	-	-	-	-	-	-	3,436,880
2.0 Funds provided from Bread for the World	440,000	275,880,000								
2.1 Bank transfers:										
Bank transfer			18,793,500	19,092,500	5,474,250	7,975,500				
Bank transfer			23,121,000	25,074,500	15,600,000	12,122,000				
Bank transfer			41,914,500	44,167,000	15,697,500	24,840,000				
Total amount source 2.1			41,914,500	44,167,000	36,771,750	44,937,500				167,790,750
2.2 Interest										
2.3 Exchange gains										
Total amount source 2.0	440,000	275,880,000	41,914,500	44,167,000	36,771,750	44,937,500				167,790,750
Total income	440,000	275,880,000	45,351,380	44,167,000	36,771,750	44,937,500				171,227,630
										-39,18
										-37,93

Notes 1-5 are integral part of this Financial Report.

II. EXPENDITURE/PAYMENTS

Expenditure items	Respective reporting period:	Total planned expenditure in Euro	Total planned expenditure in national currency	Expenditure in national currency						Total expenditure 1st - 6th reporting period	Deviation from the plan (%) based on national currency
				1st reporting period	2nd reporting period	3rd reporting period	4th reporting period	5th reporting period	6th reporting period		
				01.07.2021-31.12.2021	01.01.2022-30.06.2022	01.07.2022-31.12.2022	01.01.2023-30.06.2023				
1.0	Project activities	87,800	55,050,600	3,538,600	8,529,725	4,638,382	9,587,620	-	-	26,294,327	-52.24
1.1	Human rights protection component	3,200	2,006,400	-	72,000	295,000	207,300				
1.1.1	Outgoing mobile consultations, with the participation of a lawyer, social worker, doctor, psychologist, only 24 times * 80.55 Euros = 1933Euros	1,900	1,191,300	-	72,000	210,000	122,300				
1.1.2	6 TV programs	1,300	815,100	-	-	85,000	85,000				
1.2	Good governance, monitoring and advocacy component	4,100	2,570,700	181,600	129,900	163,600	136,950				
1.2.1	Outgoing mobile consultations, 12 times * 80.55 Euros = 967 Euros	1,000	627,000	48,000	30,000	36,000	7,000				
1.2.2	6 Conferences	1,600	1,003,200	133,600	99,900	54,000	66,600				
1.2.3	27 Forums in branch offices and beneficiary communities	700	438,900	-	-	73,600	22,000				
1.2.4	4 Publications reports, analysis	800	501,600	-	-	-	41,350				
1.3	Educational and research-analytical component	80,500	50,473,500	3,357,000	8,327,825	4,179,782	9,243,370				
1.3.1	Seminar-trainings 2778 hours * 9.6 Euros = 27000 Euros	27,000	16,929,000	2,592,000	2,856,000	2,304,000	3,064,000				
1.3.2	Coffee break for participants, 900 meetings * 6 Euros = 5400 Euros	5,400	3,385,800	201,000	280,100	291,180	323,420				
1.3.3	Staff capacity strengthening for project purposes: 16 people, 3 days, 45 Euros = 2160 Euros, 3 experts * 80 Euros = 240 Euros, transport 400 Euros, =	2,800	1,755,600	444,000	498,550	-	171,470				
1.3.4	3 Training camps, 30 people * 4 nights * 24 Euros = 2880 Euros, transport 320 Euros, = 9600 Euros	9,600	6,019,200	-	336,950	1,194,000	1,152,380				

Notes 1-5 are integral part of this Financial Report.

1.3.5	Sub-grants, for CSOs 15 * 1000 Euros = 15000 Euros, for researchers 9 * 1000 Euros = 9000 Euros, total 24000 Euros	24,000	15,048,000	-	4,109,772	-	3,330,300	-	-	-
1.3.6	3 TV programs	700	438,900	120,000	-	-	-	-	-	-
1.3.7	Research Center, honoraries: 66 x 155€	10,200	6,395,400	-	246,453	390,602	1,171,800	-	-	-
1.3.8	4 Publications, Publications research, monographs, essays	800	501,600	-	-	-	30,000	-	-	-
2.0	Personnel	226,700	142,140,900	23,392,449	23,177,688	21,535,795	21,718,030	89,823,962	-	-36.81
2.1	Administrative staff	71,500	44,830,500	7,471,332	7,471,332	7,079,457	7,467,154	-	-	-
2.1.1	Director 695€ * 36* 90%	22,500	14,107,500	2,351,250	2,351,250	1,959,375	2,351,250	-	-	-
2.1.2	Accountant 556€*36*90%	18,000	11,286,000	1,881,000	1,881,000	1,881,000	1,789,393	-	-	-
2.1.3	Director Assistant, Yerevan 423€*36*90%	13,700	8,589,900	1,429,560	1,429,560	1,429,560	1,429,560	-	-	-
2.1.4	Translator 389€*36*80%	11,200	7,022,400	1,169,982	1,169,982	1,169,982	1,315,551	-	-	-
2.1.5	Technical worker 339€*36*50%	6,100	3,824,700	639,540	639,540	639,540	581,400	-	-	-
2.2	Project staff	155,200	97,310,400	15,921,117	15,706,356	14,456,338	14,250,876	89,823,962	-	-
2.2.1	Project Joint Coordinator 500€*36*100%	18,000	11,286,000	1,881,000	1,881,000	1,881,000	2,114,357	-	-	-
2.2.2	Project Regional Coordinators 3 People, 380€*3*36*100%	41,000	25,707,000	4,288,680	4,288,680	3,866,302	3,793,251	-	-	-
2.2.3	Assistants, Yerevan 2 People 381€*2*36*50%	13,700	8,589,900	1,429,560	1,429,560	1,072,170	214,440	-	-	-
2.2.4	Assistant, Regional Coordinators 3 People 100%, 230€*3*36*100%	24,800	15,549,600	2,595,780	2,595,780	2,595,780	2,652,027	-	-	-
2.2.5	Lawyer, Yerevan 500*36*100%	18,000	11,286,000	1,881,000	1,881,000	1,410,750	1,881,000	-	-	-
2.2.6	Lawyers, Regional 3 People 100%, 276€*3*36*100%	29,800	18,684,600	3,114,955	3,114,955	3,114,955	3,020,544	-	-	-
2.2.7	Lawyers, 2 People (Gyumri-50%, Goris-50%), 275€*2*36*50%	9,900	6,207,300	730,142	515,381	515,381	575,257	-	-	-
3.0	Project administration	94,500	59,251,500	3,083,424	5,320,139	4,388,568	4,781,390	17,573,521	-	-70.34
3.1	Rent and utility service	69,000	43,263,000	2,564,824	3,407,806	2,582,435	3,033,357	17,573,521	-	-
3.1.1	Rent Yerevan	36,000	22,572,000	-	-	-	50,000	-	-	-
3.1.2	Rent Gyumri	10,800	6,771,600	840,000	865,000	840,000	840,000	-	-	-
3.1.3	Rent Gavar	5,400	3,385,800	96,000	96,000	96,000	284,700	-	-	-
3.1.4	Rent Goris	5,400	3,385,800	480,000	480,000	480,000	480,000	-	-	-
3.1.5	Utility service Yerevan	4,200	2,633,400	658,611	1,052,513	564,093	326,970	-	-	-
3.1.6	Utility service Gyumri	3,600	2,257,200	311,723	661,303	381,742	505,451	-	-	-
3.1.7	Utility service Gavar	1,800	1,128,600	138,490	192,990	148,600	197,783	-	-	-
3.1.8	Utility service Goris	1,800	1,128,600	40,000	60,000	72,000	348,453	-	-	-

Notes 1-5 are integral part of this Financial Report.

3.2	Audit	12,000	7,524,000	-	1,103,333	1,103,333	1,103,333	-	-	-	-	-	-
3.3	Transportation, travel expenses	13,500	8,464,500	518,600	809,000	702,800	644,700	-	-	-	-	-	-
4.0	Procurement	4,500	2,821,500	2,631,000	-	-	-	-	-	-	-	2,631,000	-6.75
4.1	Equipment (9 computers and auxiliary equipment)	4,500	2,821,500	2,631,000	-	-	-	-	-	-	-	-	-
5.0													0.00
6.0	Evaluations	9,000	5,643,000	-	-	-	-	-	-	-	-	-	-100.00
6.1		9,000	5,643,000	-	-	-	-	-	-	-	-	-	-
	Subtotal	422,500	264,907,500	32,645,473	37,027,552	30,562,745	36,087,040	-	-	-	-	136,322,810	-48.54
7.0	Reserve*	17,500	10,972,500	-	-	-	-	-	-	-	-	-	-100.00
	Total expenditure	440,000	275,880,000	32,645,473	37,027,552	30,562,745	36,087,040	-	-	-	-	136,322,810	-50.59

**The A. D. Sakharov Armenian
Human Rights Protection
Centre NGO**

Meri Khachatryan
Program Manager
Yerevan, 22 September 2023

Meri Khachatryan



III. BALANCE OF THE PROJECT FUNDS AND CASH STATUS

(in national currency)

1. Balance of the project funds at start of the reporting period:	26,054,360
2. Plus total income during the reporting period:	44,937,500
3. Less total expenditure during the reporting period:	36,087,040
4. Balance of the project funds at the end of the reporting period:	34,904,820 (A)
5. Cash status	
Cash in hand:	-
Cash at bank:	34,904,820
6. Balance of cash at the end of the reporting period:	34,904,820 (B)

Reconciliation of differences between (A) and (B), if applicable:

-

creditors	debtors
------------------	----------------

6. Detailed information on creditors and debtors (structured according to the approved expenditure items):

This is to confirm that the contents of this financial report are in accordance with the expenditure and income plan and with the Cooperation Agreement between project partner and Bread for the World.

The A. D. Sakharov Armenian Human Rights Protection Centre NGO

Meri Khachatryan
Program Manager
Yerevan, 22 September 2023



Meri Khachatryan

1. Creation and main activity

a) Organization

The A. D. Sakharov Armenian Human Rights Protection Centre NGO (hereinafter referred to as the "Organization") is a non-commercial organization.

It was registered on December 26, 1997 according to the Decree N50/2-3 of the Ministry of Justice of the Republic of Armenia (State registration certificate N414).

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- promoting human rights protection and assisting any actions related to that.
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- promoting the public participation in decision-making and public governance oversight processes.
- contributing to increasing the level of public awareness of legal issues, etc.

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The Organization was registered in the Spandarian territorial tax inspectorate on October 4, 2002 (Tax code 02513655) and in Spandarian territorial social insurance center (code 43-10956). The legal address of the Organization is Sarmen 1 Str., Yerevan, Armenia.

The Organization has 3 (three) branches in Shirak, Gegharkunik and Syunik marzes (provinces).

By the end of the reporting period the Organization employed 19 people within the framework of the Project.

2. Accounting Policy and Principles of Accounting

The Project Financial Report is prepared in accordance with Cash basis of accounting. Income and expenses are reflected in the financial report on a cash basis of accounting, i.e. income and expenses are recognized when cash is received or paid. Income from grants was translated into AMD using the actual exchange rates used by Ameriabank CJSC on the dates of funds conversion into AMD.

3. Project income

In the reporting period (01.01.2023-30.06.2023) the Project E-ARM-2021-0172 "Strengthening of Civil Society in the Region of the Republic of Armenia, Phase 5" was financed by Brot für die Welt German organization (hereinafter referred to as BfdW). The funding was spent on project activities aimed at contributing to the level of the population's social involvement and responsibility to legal, social, cultural and more affairs in Shirak, Gegharkunik and Syunik marzes of the republic of Armenia.

The total funding provided for the implementation of the Project is presented below.

Date of Receipt	Date of conversion	EUR	Rate	AMD
21.02.2023	21.02.2023	19,500	409.0	7,975,500
04.04.2023	05.04.2023	29,000	418.0	12,122,000
20.06.2023	21.06.2023	60,000	414.0	24,840,000
Total		108,500		44,937,500

4. Budgeted amounts of the Project for the reporting period

The Organization has prepared a semi-annual report on expense incurred for implementation of the project. The budgeted amounts in the report are presented in Euros and equivalent thousand Armenian drams (AMD).

The expenses made under the project have been executed both in cash and via bank transfer. For that purpose, the amounts deposited to the Organization's foreign currency account were converted to local currency using commercial bank exchange rate of the date of the conversion. Exchanged funds were deposited to the Organization's local currency (Armenian dram) bank account No 1570001017490100 at Ameriabank CJSC.

The project funds have been used solely for Project needs under the Agreement, in the frames of the amounts envisioned by the Project budget and are supported by appropriate supporting documents (employment contracts, lease and purchase agreements, invoices, payment orders, executive acts, cash out orders, cash register checks, etc.).

The expenses were made by Yerevan head office and branch offices.

Below is the Project expenses breakdown by separate items of expenditure estimates.

4.1 Training activities

The table below presents the project expenditures breakdown by nature and budget line.

	<u>Total in AMD</u>
Sub-grants	3,330,300
Net salary of Experts	2,537,000
Income tax on the salary of experts	438,800
Social tax and stamp fee	88,200
Other training costs	<u>2,849,070</u>
	9,243,370

Remuneration to the experts was paid based on the hourly pay defined by service contracts and accounted hours of work.

Executive acts drawn up by the commission regarding the seminars and time spent by the experts also served as basis for remuneration.

4.2 Personnel expenses

The table below presents the breakdown of Project's staff and relating tax expenses (including that of Shirak, Gegharkunik and Syunik branches) by expense item and payment type.

4.2.1 Administrative Staff

	<u>Total in AMD</u>
Net salary	5,698,749
Income tax paid	1,464,317
Social tax and stamp fee	304,088
	<u>7,467,154</u>

4.2.2 Project staff

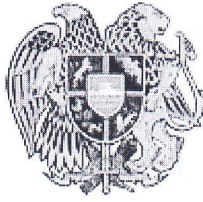
	<u>Total in AMD</u>
Salaries	
Net salary	10,875,968
Income tax paid	2,746,324
Social tax and stamp fee	628,584
	<u>14,250,876</u>

Payroll expenses by function and region

<u>Payroll function</u>	<u>Administrative payroll</u>	<u>Program payroll</u>
	AMD	AMD
Region		
Yerevan	5,570,203	2,095,440
Shirak	1,896,951	6,022,746
Syunik	-	2,617,284
Gegharkunik	-	3,515,406
Total	<u>7,467,154</u>	<u>14,250,876</u>

The bank payments (salary and income tax) on salaries were made by the Head Office. Salaries were calculated based on the remuneration amount stipulated by employment contract and relevant time sheets.

The number of Organization employees engaged in the project implementation during the reporting period-20, including: 6 employees, in "Kentron" (Centre) branch, 7 in "Shirak" branch, 3 in "Gegharkunik" branch, and 4 in "Syunik" branch.



ՀԱՅԱՍՏԱՆԻ ՀԱՆՐԱՊԵՏՈՒԹՅՈՒՆ
ԱՐԴԱՐԱԴԱՏՈՒԹՅԱՆ ՆԱԽԱՐԱՐՈՒԹՅՈՒՆ
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ՔԱՂՎԱԾՔ

Իրավաբանական անձանց պետական միասնական գրանցամատյանից առ՝ 2023-12-08-ը:

**«Ա.Դ.ՍԱԽԱՐՈՎԻ ԱՆՎԱՆ ՄԱՐԴՈՒ ԻՐԱՎՈՒՆՔՆԵՐԻ ՊԱՇՏՊԱՆՈՒԹՅԱՆ
ՀԱՅՎԱԿԱՆ ԿԵՆՏՐՈՆ»**

Հասարակական կազմակերպություն (ՀԿ)

Գրանցման համար 211.171.04085

Հիմնադրման տարի 1990

Գրանցման ամսաթիվ 2006-07-14

Գործունեության ժամկետ Անժամկետ

Ստեղծման եղանակ Հիմնադիր(ներ)ի որոշում

Կարգավիճակ Իրավաբանական անձի լուծարման գործընթացում գտնվելու կամ գործունեության (գոյության) դադարման մասին պետական միասնական գրանցամատյանում տեղեկություններ գրառված չեն:

Իրավաբանական անձի ծածկագիր (ՁԿԴ) 39200264

Հարկ վճարողի հաշվառման համար (ՀՎՀՀ) 02513655

Սոցիալական վճարների պարտավորությունների անձնական հաշվի քարտի համար (Ապահովագրի ծածկագիր) 46174085

Էլ. փոստ armsakhfd@gmail.com

Կայք www.sakharovcenter.org

Գտնվելու վայրը

Հասցե ՍԱՐՄԵՆԻ Փ. / Շ / 1 ԿԵՆՏՐՈՆ 0009 ԵՐԵՎԱՆ
ԵՐԵՎԱՆ ՀԱՅԱՍՏԱՆ

Հեռախոս +374 10-54-29-36

Գործադիր մարմնի ղեկավար

Պաշտոն Տնօրեն

Անուն Ազգանուն ՄԵՐԻ ԽԱԶԱՏՐՅԱՆ ՌՈՒԲԵՆԻ

Անձնագրային տվյալներ 009413451 2018-06-06 011

Հասցե ՍՈՒՐԲ ՀՈՎՀԱՆՆԵՍԻ 1 Փ. / Տ / ԿԵՆՏՐՈՆ 0009
ԵՐԵՎԱՆ ԵՐԵՎԱՆ ՀԱՅԱՍՏԱՆ



Տեղեկություններ իրավահաջորդության / իրավանախորդության վերաբերյալ

իրավանախորդ(ներ) գրառված չեն

Պետական միասնական գրանցամատյանում կատարված փոփոխություններ

Գրանցման ամսաթիվ	Փոփոխություններ
2011-04-19	Գործադիր մարմնի ղեկավարի տվյալների փոփոխություն Գործադիր մարմնի ղեկավարի տվյալների փոփոխություն
2012-05-23	Կանոնադրության թվայնացում
2017-12-08	Կանոնադրության փոփոխություն (նոր խմբագրությամբ կանոնադրություն) Պաշտոնական կայքի և/կամ էլ.փոստի մասին տվյալների փոփոխություն
2022-09-01	Պաշտոնական կայքի և/կամ էլ.փոստի մասին տվյալների փոփոխություն Գործադիր մարմնի ղեկավարի փոփոխություն
2023-11-13	Տվյալների ուղղում տվյալների շտեմարանում
2023-12-05	Տվյալների ուղղում տվյալների շտեմարանում

Քաղվածքը տրամադրող՝ Սուսաննա Մարգարյան
Քաղվածքի տրամադրման ամսաթիվ՝ 2023-12-08

